

## SPECIFIC AGREEMENT N°01 REGARDING STUDENT EXCHANGES

In view of the General Cooperation Agreement signed on July 01<sup>st</sup> 2022 between the Universities, the parties decide to agree on student exchanges for all eligible study areas.

### **Clause 1. Duration of Stay**

Duration of stay for students of both universities shall not exceed one academic year.

### **Clause 2. Number of Exchange Students**

Each university will normally accept up to a maximum of five (5) students yearly under this Agreement, whether the duration of stay is of one or two semesters. This number may be subject to modification with the partners' mutual consent.

### **Clause 3. Selection of Exchange Students**

Both parties agree that the sending institution shall select candidates for an exchange period. The sending university will recommend the most suitable students for mobility at the host university based on language ability and academic excellence. Selected students must follow the host university's application process and provide all required documents. The host university reserves the right to accept or refuse selected students.

### **Clause 4. Enrolment of Exchange Students**

- (a) An acceptance letter will be sent to exchange students if necessary for visa procedures.
- (b) Students from Clermont Auvergne INP shall be registered as UFU exchange students and may attend lectures, seminars, and tutorials. Graduate students may also participate in research projects.
- (c) Students of UFU will register as Clermont Auvergne INP exchange students and may attend lectures, seminars, and tutorials. Graduate students may also participate in research projects.
- (d) Exchange students shall remain registered at their sending institution and may not receive a diploma from the host institution without prior mutual agreement.

**Clause 5. Study Program and Evaluation**

Each student will determine his/ her study program at the host university in consultation with the academic advisers of both host and sending universities. Academic performance shall be evaluated according to the regulations of the host university.

**Clause 6. Academic Record and Accreditation**

Both institutions undertake to send official transcripts of academic records to the exchange students' home university, specifying the courses studied, performance assessment and credits earned at the host institution. The sending institution will award its students credits according to its own regulations for the recognition of studies carried out in the host university.

**Clause 7. Tuition**

Participants in exchange programs shall register and pay tuition at their home university. Tuition fees shall be waived at the host institution for participants in exchange programs.

**Clause 8. Accommodation**

The host university will assist students in finding accommodation.

**Clause 9. Insurance**

Upon arrival at Clermont Auvergne INP, students shall become affiliated to the national social security system to cover medical care expenses, hospital and surgical procedure expenses. Students bound for Clermont Auvergne INP are required to provide proof of an international insurance policy, valid until the end of the exchange period, concerning:

- Personal liability,
- Medical repatriation,
- Medical care expenses and
- Hospital and surgical procedure expenses.

Without such policies, students will be obliged to obtain insurance cover in the host country.

**Clause 10. Financial Responsibility**

Exchange students shall be responsible for their personal expenses, including visa and travel expenses, accommodation costs, subsistence, medical expenses, medical insurance and health care fees.

**Clause 11. Program monitoring**

Each partner agrees to appoint a correspondent who shall monitor the actions undertaken within the framework of the present student exchange specific agreement.

**For Clermont Auvergne INP:**

Mr. Raphaël Tobias BEILICKE



Ms. Katyanne FARIAS



**For UFU:**

Academic coordinator: Prof. Dr. Rogério Sales  
Gonçalves



Administrative coordinator: Prof. Dr. Waldenor  
Barros Moraes Filho



**Clause 12. Disclosure**

The UFU shall publish an abridged version of the terms of this agreement in the federal official gazette *Diário Oficial da União* by the fifth (5th) work day of the month following the signature of this document.

**Clause 13. Duration/Termination**

This agreement shall come into effect on the day of the last signature by the Parties, and shall continue for the duration of the General Cooperation Agreement, unless terminated in accordance with the provisions governing early termination contained in the General Cooperation Agreement.

This agreement is ratified in two original documents, one written in English and one in Portuguese all being equally authentic.

IN WITNESS WHEREOF, the undersigned, being duly authorized, have signed this Agreement in duplicate on the date and at the place indicated below:

CLERMONT AUVERGNE INP  
Sophie Commereuc, Director General

Aubière,

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bd55-69b86053e814

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Data: 2022.06.30 09:01:40

UNIVERSIDADE FEDERAL DE UBERLÂNDIA  
Prof. Dr. Valder Steffen Júnior, Rector

Uberlândia, 01 de julho de 2022.